2015 Alaska WFDSS Agency Administrator Refresher Modules

Module 1: Login and Administration

- Training vs. Production
  - Color Scheme Clue
  - Different databases
  - Single login/password – may be roles differences
- Request Account
- Geographic Area Editors
- Administration Tab
- Training page/Help/Feedback

Module 2: Strategic Objectives and Management Requirements

- Strategic Objectives
  - The objectives set forth in an approved Land Management Plan, Resource Management Plan, Fire Management Plan or other guiding documents that provide the basis for land and resource management in a designated area; often referred to as Desired Future Conditions. These are broad statements that identify changes in water, soil, air or vegetation from the present to proposed conditions but can also describe an existing resource condition that should be maintained. Strategic objectives deal with large areas over long time periods and project intended outcomes of management activities that contribute to the maintenance or achievement of desired conditions.
- Management Requirements
  - The requirements set forth in an approved Land Management Plan, Resource Management Plan, Fire Management Plan or other guiding documents that provide the basis for land and resource management in a designated area. Requirements are directives, standards, specifications or constraints that must be complied with when implementing management actions.
- Broad statements of desired outcomes and appropriate actions (e.g. fire response) for specific areas (e.g. wilderness), ecosystem types, or resources (e.g. cultural sites), based on LRMP.
- Ideally LRMP direction modified for application on fire incidents (may come from unit plan goals, desired conditions, strategies, objectives or guidelines).
- **Designed to be uploaded in WFDSS pre-season,** and most are optimally included in spatial planning (site-specific).
- Unit or FMU specific-spatially enabled or select from dropdown
- **Will apply to every decision associated with Unit/FMU**

Module 3: Incident Initiation

- All Alaska incidents will be initiated either in FireBeans or IFM by a Protecting Agency dispatch office and migrated to WFDSS through IRWIN.
- Protecting and Jurisdictional FMOs should review the data on the Information tab and ensure they are correct.
- Most fields will be read-only in WFDSS (greyed-out).
- All changes should be made in the CAD (IFM or FireBeans) to ensure data consistency.
- Ownership of the incident should be accepted by the Jurisdictional Agency and privileges should be granted to appropriate Jurisdictional, Protecting, and Fiscally Responsible representatives.
- Responsible Unit vs. Jurisdictional Agency
- Situation (Mapping) Tab
- Published maps are blobs – supplement with map images.
- Image/Shape Uploads
- **Choose FMU (Strategic Objectives and Management Requirements)**

Module 4: The Situation (Mapping) Tab

Module 5: Initiating the Decision Process

- When is a decision required – Red Book Policy
- Limited/No-Action Fires escape initial attack? Extended attack? Multiple objectives? Resource management objective?
- I would suggest that most of our limited fires that remain active longer than a couple of weeks have a resource objective and a protection objective. Let it play its natural role – don't let it burn allotments/cabins or spread onto Native lands.
- No default objective or validation tab this year. Used in past to re-validate fires not taken to decision. Periodic Assessment only available after a decision is published.
- If you opt not to go to decision on a no-action Limited fire:
  - o Be sure to create a "Monitor" course of action.
  - o Use Incident Notes to document revalidation.
- To initiate a decision:
  - o Create
  - o Use Default Editor or convert to Advanced editor
  - o Edit (All or Part)
  - o PDF drafts at any time
    - ▪ Create (overwrites)
    - ▪ Download
  - o Check-In to allow others to edit/review/ or approve
- Decision Requirements Checklist
- Navigate using vertical tabs

- Generally left to right decision-making process – but any order that works for you (including back-and-forth) is OK.
- Some content is auto-generated, some is customizable.
- View Section to see what it will look like in published decision.
- Save and Return Buttons
- Check In/Out section by section
- If you click on the horizontal menu you will be taken out of the editor and will have to navigate back in.

5a. Incident Information
- Read-Only summary of what you saw on the information tab. (edit inCAD)
- Insert Section – optional content – including images.

5b. Weather
- Auto populated with Zone Forecast
- 7 Day Forecast Optional
- Insert Section – optional content – including images.
- Wx forecast current stays current until Decision published.
- Insert Section – optional content – including images.

5c. Modeling
- Analyses must be requested and completed outside of decision prior to including in decision
- Analyses can be conducted to answer questions about your fire.
- 3 options:
  - Short-term 1-3
  - Near-term 1-6
  - FSPro >6
- Additional analyses/material - Insert Section – optional content – including images.
- Alaska Process/Guide under review- will be posted in Agency Admin Guide appendix
  - Call First – Have a question you are looking to answer. (Handout)
  - Pool of Alaska analysts available – if not, then National pool.
  - On-line Fire Behavior Request may have delayed response

5d. Risk
- Risk/Benefits/Objectives/Course of Action - Often need to be considered together – lots of back-and-forth.
- Assess Relative Risk
  - Values=>Hazards=>Probability=>Relative Risk **LAST!**
- Organizational Assessment
  - Current version recommends organization and allows override.
  - Long duration fires always recommend 3, 2, or 1 – in AK unstaffed Limited fires should be overridden to Type 4 with Notes.

o   Next release will include some guidelines but will not recommend.
- Select Content to include:
    o   Origin/Perimeter Values not valuable in AK
- Insert Section – optional content – including images.
- Draft??
- Will be changes in next release – mainly charts

5e. Benefits (New in 2015)
- Slider available – optional inclusion
- Insert Section – optional content – including images.

5f. Objectives
- Strategic Objectives and Management Requirements auto-populate based on FMU selection (or space)
- Incident Objectives & Requirements
    o   provide leader's intent
    o   are in alignment with the LRMP
    o   are clear and relatively few in number
    o   do not conflict
    o   indicate the "what, when, where, why"
    o   give an overall sense of priority.
- Must go out of the Default editor to see all and choose which to include in decision.

5g. Course of Action
- Actions
- Management Action Points
    o   Condition
    o   Action
    o   Resaources

5h. Cost (New in 2015)
- Still one projected cost
- Allows comment (data source)
- Insert Section for additional material (spreadsheet, ISuite, etc.)
- Protecting Agency will probably have the best info for this.

5i. Rationale
- Synthesis of entire Decision

Module 6: Publishing a Decision, Periodic Assessment, and Initiating a New Decision
WFDSS Approval Authorities AOP